

Tasking Memorandum No. 99- 148

Memorandum For DCMDs and CAOs

Subject: National Y2K Response Task Force/Coordination Center Trial Run

Date: April 7, 1999

Suspense Date: April 8, 1999

Target Audience: Commanders of DCMC Operating Sites

Requirement(s):

- The Office of the Assistant Secretary of Defense, Command, Control, Communications, and Intelligence, Y2K Office (OASD/3CI/Y2K), has requested that DLA support the National Response Task Force trial run. The Director of the emerging National Response Task Force/Coordination Center will use the upcoming Julian Calendar date "099" as a baseline for developing reporting procedures. These procedures will be used to report Y2K problems associated with dates falling within the Y2K transition period of September 1, 1999 – March 31, 2000.
- DLA-CI has requested that any problems that occur as a result of the Julian Date "099" be reported to the HQ DLA Y2K Program Management office. There will be a 32-hour reporting period that will start at 0500 Eastern Time on Thursday, April 8, 1999 and end at 1300 Eastern Time on Friday, April 9, 1999.
- Reporting shall be accomplished IAW Paragraph 10.0, Criterion and Procedures, DCMC Y2K Business Continuity and Contingency Plan – notify the DCMC Command-Wide Customer Response Center at 1-888-576-3262, which is available on a 24-hour basis.
- This action is directed in conjunction with DLA-CIC Memorandum (copy attached); National Y2K Response Task Force/Coordination Center Trial Run; April 5, 1999.

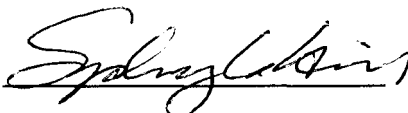
Point of Contact for Further Information:

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Signature:

SYDNEY HILL, COL, USAFR

Deputy Chief Information Officer





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IN REPLY
REFER TO

CIC

APR 5 1999

MEMORANDUM FOR EXECUTIVE TEAM

SUBJECT: National Y2K Response Task Force/Coordination Center Trial Run

The Office of the Assistant Secretary of Defense, Command, Control, Communications, and Intelligence, Y2K Office (OASD/3CI/Y2K), has requested that DLA support the National Response Task Force trial run. The Director of the emerging National Response Task Force/Coordination Center, will use the upcoming Julian Calendar date "099" (i.e. April 9, 1999) as a baseline for developing reporting procedures. These procedures will be used to report Y2K problems associated with dates falling within the Y2K transition period of September 1, 1999 – March 31, 2000.

Because of the short lead-time and the absence of National and Agency Y2K Centers, reporting requirements, and formats, all involved should recognize that a process is not in place to report this effort. Request that the HQ DLA Y2K Program Management office be notified of any problems that occur as a result of the Julian Date "099." The report should include the system, software, time of occurrence, problem encountered, action taken to resolve the problem, a point of contact for the report, and the name of an individual who is familiar with the problem reported. There will be a 32-hour reporting period that will start at 0500 on Thursday, April 8, 1999 and end at 1300 on Friday April 9, 1999. Reports should be provided as incidents occur via e-mail to Mr. Ronald DiPadova at ronald.dipadova@hq.dla.mil. If additional information is required, contact Mr. DiPadova at (703) 767-2193, DSN 427-2193 or Valerie Langham, at (703) 767-2180, DSN 427-2180.

CARLA A. VON BERNEWITZ
Chief Information Officer

cc:
PLFAs

